Bloomington/Monroe County Metropolitan Planning Organization
Policy Committee

Policy Committee Meeting Minutes
September 12, 2008 McCloskey Conference Room 135, City Hall

Policy Committee minutes are transcribed in a summarized outline manner. Audio recordings are on file with the City of Bloomington Planning Department.

Attendance
Policy Committee: Susie Johnson (City of Bloomington Public Works Department), Bill Williams (Monroe County Highway Department), Iris Kiesling (Monroe County Commissioner), Lynn Coyne (Indiana University), Bill Stuebe (City Plan Commission), Kent McDaniel (IU Transportation), Mark Kruzan (City Mayor), Sophia Travis (Monroe County Council) and Bob Williams (INDOT).

Others: Adrian Reid (Bloomington Engineering), Lew May (Bloomington Transit), Josh Desmond (MPO Staff), and Raymond Hess (MPO Staff).

I.   **Call to Order**
        Kent McDaniel called the meeting to order.

II.   **Approval of Minutes**
        A. June 13, 2008 – Lynn Coyne moved to approve minutes. Susie Johnson seconded. The minutes were approved by a unanimous voice vote.

III.   **Communications from the Chair –** There was no report from the chair.

IV.   **Reports from Officers and/or Committees**
        A. Citizens Advisory Committee – There were no reports from the CAC.
        B. Technical Advisory Committee – There were no reports from the TAC.

V.   **Reports from the MPO Staff**
        A. 4th Quarter Progress Report
        Raymond Hess presented the report.

        B. Annual Completion Report
        Mr. Hess presented the report. This year the BMCMPO only spent about 73% of its total budget. It is anticipated the majority of unspent funds will come back to the BMCMPO in FY 2010. Mr. Stuebe said they should ideally spend close to 100% of allotted money. Mr. Desmond noted that the federal government is taking back some local funds to use on federal projects. Ms. Johnson asked for a running total of unspent money for the contract service agencies. Mr. Hess said he would make that part of the Quarterly Report in the future.

        C. SR 45 from Pete Ellis to Russell Road Public Hearing Request
        Mr. Desmond announced INDOT will hold a public meeting concerning this project on Sept. 18 at 6:00 pm at the University Elementary School cafeteria. This section of State Road 45 is in our TIP for construction in FY 2011.

D. Complete Streets Update

Scott Robinson updated the Committee on the Complete Streets policy being drafted by the CAC. It is hoped the CAC will finalize their draft at their next meeting so that the other MPO Committees can review it. The policy is mostly a process driven policy rather than technical design guidelines. Mr. Robinson will forward the draft Complete Streets Policy to the Policy Committee. Ms. Johnson asked if the CAC was going to identify a project's stakeholders. Mr. Robinson said this will be the responsibility of the local public agencies (LPAs). Ultimately, the Policy Committee will determine if a project is Complete Streets Compliant.

Mr. Stuebe asked for an update on the 45/46 Bypass project. Mr. Desmond said discussions are ongoing. There is a large funding shortfall from the original project and how it is planned now. There have been design changes. Ms. Kiesling asked if there was a chance of resolution this year so that they don't lose the money. There was discussion about the water main that is in the bypass right-of-way that has to be moved.

VI. Old Business – There was no old business.

VII. New Business

    A. Transportation Improvement Program FY 2009-2012 Amendment

        1. SR 45 Intersection Improvement at Liberty Dr. (INDOT)

Mr. Hess presented the requested amendment. This project is in the preliminary engineering phase. The TAC recommended approval. The CAC delayed making a recommendation until more details area available. Ms. Kiesling said the island at the intersection needs to be continued. Susie Johnson moved to add this to the TIP. It's a project that is long overdue. There was no public comment. Lynne Coyne seconded the motion. The motion was approved by unanimous voice vote.

    B. JARC/New Freedom Grant Requests

Lew May presented this request. Bloomington Transit was awarded JARC money last year and used it for expanding fixed bus service to 11:00 pm. They were also awarded New Freedom money to expand BT Access Service. Both programs have been very successful. Bloomington Transit wants to continue these programs and apply for these funds again. They are requesting $208,000 in JARC funding and $26,000 in New Freedom funding. Mr. McDaniel asked if the overall funding has gone up. Mr. May said it is down and they may not get all the funds they are requesting. Mr. Hess noted the MPO adopted a Coordinated Human Services Public Transportation Plan last year which supports this type of project. Bill Williams moved approval. Bill Stuebe seconded. The motion was approved by unanimous voice vote.

    C. Highway Safety Improvement Program (HSIP) Procedures

Mr. Desmond reported this program is a new version of the Hazard Elimination and Safety Program, which was used for the 17th and Fee project. This money has now been sub-allocated to the local MPOs. There is a smaller pot of money but greater local control. The main focus is to choose projects that will eliminate fatal and incapacitating injury in high crash locations. Projects should demonstrate a cost benefit ratio greater than one. Joe Fish presented a spread sheet to make these calculations. Preference would be given to smaller projects to increase the number of projects possible. An LPA must analyze data before and after the projects to assess its impact. The local match is 10%. The CAC and the TAC have had presentations on this

subject. Both groups recommended approval. A call for projects will be issued following approval of the program guidelines. Lynn Coyne moved approval. Bill Stuebe seconded the motion. The motion was unanimously approved

D. Intelligent Transportation System (ITS) Architecture

Mr. Hess explained that the Regional Intelligent Transportation System Architecture identifies how technology can be integrated into the transportation infrastructure to improve efficiency and safety. He used a computer program and conducted interviews to create the report. The program produced flow charts to demonstrate the interconnectedness of various agencies within the urbanized area. He pointed out the Functional Requirements section that describes the tasks or activities performed by each of the stakeholders. Staff suggests the document be maintained administratively so that it can be updated expeditiously. However, the document will be re-written every 5 years. Lynn Coyne moved approval, Susie Johnson seconded. The motion was approved by unanimous voice vote.

E. Transportation Enhancement (TE) Program Update

Mr. Desmond presented the change to the administration of TE funding. INDOT will allocate a predetermined amount of TE funding to each of the MPOs. The MPO will determine awards within the urbanized area rather than the State. Funding can be carried over from year to year. Staff anticipates having a local procedure to adopt by the end of this year. The Policy Committee will make the final decisions on project selection.

F. CY 2009 Meeting Schedule

Mr. Hess asked if the Policy Committee wanted to change meeting days and times for next year. After discussion, the preference seemed to be to change to the second week of the month on Thursdays at 10:30 am. Mr. Hess was instructed to send something out to the rest of the Committee for their consideration of a new meeting time.

VIII. Communications from Committee Members *(non-agenda items)*
  A. Topic Suggestions for future agendas

IX.   Upcoming Meetings
  A. Citizens Advisory Committee – September 24, 2008 at 6:30 p.m. (McCloskey Room)
  B. Technical Advisory Committee – September 26, 2008 at 1:30pm (McCloskey Room)
  C. **Policy Committee – November 14, 2008 at 1:30pm (McCloskey Room)**

Adjournment at 2:50 p.m.

These minutes were _____ by the Policy Committee at their regular meeting held on.
 (RCH 11/14/2008)